

UNITED STATES COURTS FIFTH JUDICIAL CIRCUIT



Position Title:	Circuit IT Security Officer (ISO)	Announcement 17-3
Location:	Circuit Executive's Office, Fifth Circuit. Duty Station in New Orleans, Louisiana	
Salary Range/Grade:	CL 30 (GS-14 equivalent) (\$79,806 - \$129,754)	
Closing Date:	Deadline to apply is January 16, 2017. The court reserves the right to withdraw the job announcement, fill the position sooner than the closing date, or to extend the closing date, any of which actions may occur without any prior written or other notice.	

Overview

The Circuit IT Security Officer ("ISO") performs professional and technical work related to the management of IT security policies, planning, development, implementation, training, and support for all courts within the Fifth Circuit, which comprises all federal courts in Louisiana, Mississippi and Texas. The position is located in an office setting providing support to the Circuit Executive, Assistant Circuit Executive for IT, Fifth Circuit courts, and Fifth Circuit Judicial Council on all matters regarding IT security strategy, and implementation of IT security protocols, policies, procedures, and systems.

The ISO serves as the primary IT security liaison with local court IT committees, judges, court unit executives, and local court IT staff on matters regarding IT security procedures and safeguards. The incumbent provides direct support and assistance to all courts within the Fifth Circuit on IT security-related matters, including providing IT security guidance, and coordinating/conducting IT security assessments and training, as requested. The ISO collaborates with the U.S. Courts' national IT Security Office to assist with the creation and implementation of national security policies and the promotion of the Judiciary Information Technology Security Program while also working with all court units within the circuit to establish and raise the security baseline of the Federal Judiciary. The incumbent serves with the Assistant Circuit Executive for IT as the liaison to the Administrative Office of the United States Courts on matters regarding IT security.

Qualifications and Requirements

At least 3 years of professional IT security experience, a strong understanding of IT security best practices, and demonstrated ability to analyze, design, and implement security systems, policies and procedures. Expert, in-depth knowledge of computer hardware, software, networks, and theories, principles, practices, and techniques of data communications and network management, traffic, and security. Bachelor's degree, preferably in an IT or business discipline, or equivalent specialized experience. Excellent written and oral communication, presentation, organizational, and interpersonal skills, and the ability to work in a team-oriented environment. Periodic travel within and outside the Fifth Circuit.

Additionally, the following knowledge, skills, and qualifications are highly desired:

- CISSP, CISM, or equivalent certification
- Experience configuring, maintaining, and using Forcepoint/Websense, Palo Alto NGFWs, Tenable Security Center/Nessus, and Splunk
- Experience supervising employees and/or contractors
- PMP and/or ITIL certification

Candidates selected for an interview will take a technical skills test. Also, due to the extensive written and oral communication required for the position, candidates will be administered a writing test and deliver a short presentation on a pre-selected topic related to IT security.

Additional Information

- Only qualified applicants who submit complete applications by the closing date will be considered for this position.
- Applicants must be United States citizens or [eligible to work in the federal court system](#).
- The court provides reasonable accommodations to applicants with disabilities.
- The selected applicant must provide copies of educational transcripts, diplomas, and professional certifications.
- The selected candidate must successfully complete a ten-year background investigation, including fingerprint and records check.
- All employees of the Judiciary are "at will" employees in the excepted service.
- The position is subject to mandatory electronic funds transfer for payment of salary.

Benefits

The [fringe benefits](#) offered to employees of the United States Courts include:

- 13 days paid annual leave per year for the first three years of service.
- 20 days paid annual leave per year after three years of service.
- 26 days paid annual leave per year after 15 years of service.
- 13 days paid sick leave accrued per year.
- 10 paid holidays per year, plus Mardi Gras day.

- Choice of medical, dental, and vision coverage from a wide variety of plans.
- Life, long-term disability, and long-term care insurance options.
- Participation in the Federal Employees Retirement System.
- Participation in the Thrift Savings Plan (similar to 401k, with matching \$).
- Pre-tax flexible spending accounts (medical and dependent care).
- Transit/Parking subsidy (subject to the availability of funds).

Application Procedure

Qualified applicants submit a cover letter, résumé, references, writing sample, and salary history to:

Robert A. Pons
Assistant Circuit Executive for IT
U.S. Courts, Fifth Circuit
600 Camp Street, Room 116
New Orleans, Louisiana 70130

or via email (as a single PDF only) to: vacancy@ca5.uscourts.gov

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Funding is not available to support interviewee travel or relocation expenses.