

# APPLICATION FOR POSITION OF FEDERAL PUBLIC DEFENDER

**Instructions:** Use letter size paper in preparing the application. Type each question and place your answer immediately beneath it. Use single-space typing. You must furnish a total of eight copies of the application. All completed applications must be received by Friday, September 1, 2017.

## NORTHERN & SOUTHERN DISTRICTS OF MISSISSIPPI

1. Full name and social security number; other names by which you have been known.
2. Office and home addresses, zip codes, telephone numbers with area codes, and preferred email address.
3. Date and place of birth.
4. Are you a naturalized citizen? If so, give date and place of naturalization.
5. Are you related by blood or marriage to any member of the Federal Judiciary? If so, please list name(s), office address, and telephone number with area code.
6. Family status:
  - (a) State whether you are single, married, widowed, or divorced. If married, state the date of marriage and your spouse's full name.
  - (b) If divorced, state the date, the name of the moving party, the court, and the grounds.
  - (c) Names of your children, with age, address, and present occupation of each.
7. Have you had any military service? If so, give dates, branch of service, rank, serial number, and present status. If discharged, state character of discharge.
8. List each college and law school you attended, including dates of attendance, the degree awarded and, if you left any institution without receiving a degree, the reason for leaving. Include the following:
  - (a) College - Major academic achievements and other significant activities.
  - (b) Law school - Major academic achievements and other activities (e.g., Coif, Law Review, moot court, class

standing etc.).

- (c) If you have published any legal books or articles, please list them, giving citation, and dates.
  - (d) List any honors, prizes, or awards you have received.
  - (e) List the continuing legal education courses which you have completed within the last ten years.
9. List all courts in which you have been admitted to practice, with dates of admission. Give the same information for administrative bodies which require special admission to practice.
10. Describe chronologically your legal and other experience since your graduation from law school, including:
- (a) Whether you served as a law clerk to a judge, and if so, the name of the judge, the court, and the dates of the period you were a clerk.
  - (b) Whether you practiced law alone, and if so, the addresses and the dates.
  - (c) The names and addresses of the law firms or offices, companies, governmental agencies, or other organizations with which you have been connected, and the dates and nature of your connection with each.
  - (d) Law school teaching experience, including name of law school, dates, courses, and faculty rank.
11. If you have practiced law, what was or has been the general character of your practice? Divide it into periods with dates if the character of your practice has changed over the years.
12. Describe your typical clients, or former clients, and mention the areas, if any, in which you have specialized.
13. With respect to the last five years (or the last five years in which you practiced law):
- (a) Did you appear in court regularly, occasionally, or not at all? If the frequency of your appearances in court has varied during this period, describe each such variance, giving the dates thereof.
  - (b) What percentage of these appearance was in:
    - 1) Federal courts.
    - 2) State courts of record.
    - 3) Other courts.

- (c) What percentage of your litigation was:
    - 1) Criminal.
    - 2) Civil or Bankruptcy.
  - (d) State the number of cases in trial courts of record you tried to verdict or judgment, (rather than settled), indicating whether you were sole counsel, chief counsel, or associate counsel.
  - (e) What percentage of these trials were:
    - 1) Jury.
    - 2) Non-jury.
14. Summarize your experience in court prior to the foregoing five year period, indicating as to that period:
- (a) Whether your appearances in court were more or less frequent.
  - (b) Any significant changes in the percentages stated in your answer to question 13 (b) and (c).
  - (c) Any significant changes in the number of cases per year in courts of record you tried to verdict or judgment (rather than settled), as sole counsel, chief counsel, or associate counsel.
15. Experience in litigation.
- Describe five of the most significant litigated matters which you personally handled, in trial court, and give the citations, if the cases were reported. Give a capsule summary of the substance of each case, and a succinct statement of what you believe to be the particular significance of the case. Identify the party or parties whom you represented; describe in detail the nature of your participation in the litigation and final disposition of the case. Also, state as to each case, the date of the litigation, the name of the court(s) and the judge(s) by whom the case was heard and decided, and the individual name, address, and telephone numbers of co-counsel for each of the other parties.
16. Have you ever engaged in any occupation, business, or profession other than the practice of law, law teaching, or holding judicial or other public office? If so, give details, including dates.
17. Are you now an officer or director or otherwise involved in the management of any business enterprise? If so, complete the following:
- 1. Give details, including the name of the enterprise, the nature of the business, the title or other description

of your position, the nature of your duties, and the term of your service.

2. Is it your intention to resign such positions and withdraw from any participation in the management of any such enterprises if you are appointed? If not, give reasons.
18. Have you ever been arrested, charged, or held by federal, state, or other law enforcement authorities for violation of any federal law or regulation, state law or regulation, county or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations for which a fine of \$50.00 or less was imposed.
19. Have you, to your knowledge, ever been under federal, state, or local investigation for possible violation of a criminal statute? If so, give particulars.
20. Have you filed appropriate tax returns as required by federal, state, local, and other government authorities? If not, please explain.
21. Has a tax lien or other collection procedure ever been instituted against you by federal, state, or local authorities? If so, give particulars.
22. Have you ever been sued by a client? If so, give details.
23. Have you or your professional liability insurance carrier ever settled a claim against you for professional malpractice? If yes, give particulars, including the amounts involved.
24. Have you ever been a party or otherwise involved in any other legal proceeding? If so, give particulars. Do not list proceedings in which you were merely a *guardian ad litem* or stockholder. Include all legal proceedings in which you were a party in interest, a material witness, were named as co-conspirator or a co-respondent, and any grand jury investigation in which you figured as a subject, or in which you appeared as a witness.
25. Have you ever been disciplined or cited for a breach of ethics or unprofessional conduct by, or been the subject of a complaint to, any court, administrative agency, bar association, disciplinary committee, or other professional group? If so, give particulars.
26. Do you have any physical or mental impairments or problems which would adversely affect your performance of the duties of this position? If so, please explain.
27. Are you currently under treatment for an illness or physical condition? If so, give details.

28. Have you ever been treated for or had any problems with alcoholism or any related condition associated with consumption of alcoholic beverages or any other form of drug addiction or dependence? If so, give details.
29. Furnish three examples of legal articles, books, briefs, or other legal writings which reflect your personal work. If briefs are submitted, submit only those which were written largely or entirely by you; indicate degree to which they represent your original work.
30. List all bar associations and professional organizations of which you are a member and give the titles and dates of any offices which you have held in such groups. Also, list chairmanships of any committees in bar associations and professional societies and memberships on any committees which you believe to be of particular significance in relation to legal ability and interests and qualifications for service as a Federal Public Defender.
31. Describe your administrative and supervisory experience.
32. How has your educational, legal, administrative, and business experience prepared you for this position?
33. In one page or less, state why you desire appointment as a Federal Public Defender.
34. State the names, addresses, and telephone numbers of three persons who are well acquainted with your legal ability and character.

*I hereby waive any privilege of confidentiality I may have concerning information which the U.S. Court of Appeals for the Fifth Circuit or any member of its Merit Selection Committee may desire to obtain from any source concerning my qualifications to serve as a Federal Public Defender. I specifically authorize all institutions, organizations, schools, physicians, hospitals, and individuals to make available to the Court or any member of its Merit Selection Committee, any information concerning me which the Court may request.*

**As a potential nominee, I personally submit this application and thereby indicate my willingness to serve as a Federal Public Defender, if selected.**

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**Signature**

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**Date**

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**Name Typed**