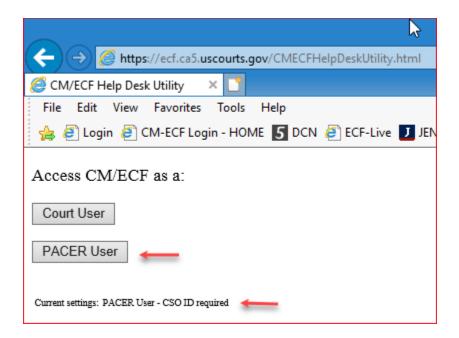
Court Reporters with Jenie Accounts

When a Jenie user attempts to access an outside URL (.gov), the system will automatically redirect the user to the inside server (.dcn). In order to override this automatic behavior, the system needs to see you as a public filer instead of as a Jenie user.

1) Open a browser. Click the link below, or, paste this URL into the browser address bar and hit ENTER.

https://ecf.ca5.uscourts.gov/CMECFHelpDeskUtility.html

Click the PACER User button. Check Current Settings to ensure the toggle is set to PACER User – CSO ID required.



2) Open a new tab in the same browser.

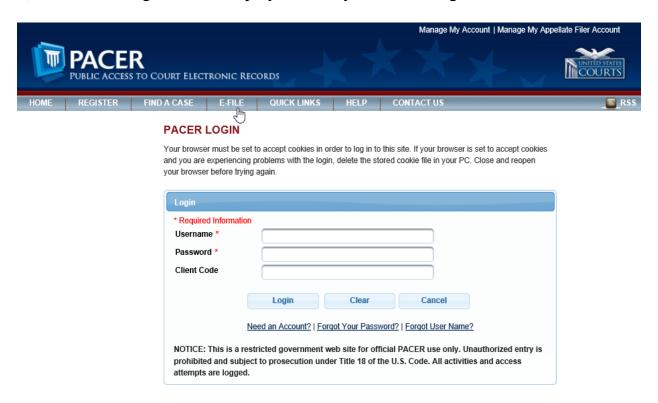
Click the link below, or, paste this URL into the browser address bar to go to the 5th Circuit's home page

https://ecf.ca5.uscourts.gov/

Click the link - CM/ECF Document Filing System



3) The Pacer Login screen displays. Enter your Pacer Login and Password.



4) You will be logged in to CM/ECF. Select the Filing menu at the top of the screen to docket.

